



12th November 2022 10am

Attendees: Jane Pritchard, Sarah Thorne, Kate North, Caroline Ventom, Sophie Cabral, Dianne Walker, Bernie McAlister, Alan Barrett, Sat Chase, Bob Dodds, Irene Westerman, Steve Forster, Sarah North, Jonna Leigh, Emily O'Connell, Jean Saunders, Lorayne Bell, Viv Rowlands, Terry O'Brien, Liz Pereira, Helen Edwards, Kai Rowley

Apologies: Hina Bokhari,

Welcome by Chair

1. Who we are and what our future holds

Jane Pritchard introduced the current Friends Committee:

- Jane Pritchard Chair
- Sarah Thorne Secretary
- Bernie McAlister Treasurer
- Kate North Committee Member (Hut Manager)
- Caroline Ventom Committee Member
- Sophie Cabral Committee Member
- Dianne Walker Committee Member
- Hina Bokhari Committee Member

JP outlined how the current committee have operated since inception in 2004 highlighting the projects and successes that the committee has undertaken.

The main remit has been to preserve and protect and improve the park. Activities to date can be split as follows:

1. A link between the park and the council on behalf of the community including for example;
 - Liaising with the council and ID Verde (Park maintenance company) to ensure the park is well maintained including:
 - Lobbying the council for improvements to the park and petitioning on behalf of the community: e.g: ensuring the paddling pool remains open, preventing car parking meters being introduced, detrimental planning applications, having input on the emergence of the councils park management plan
2. Fund raising for example:
 - Pursuing funds for improvements to the park including applying and winning grant money for:
 - Basketball courts
 - Tennis Courts
 - Extending planting of The Millennium Woodland



➤ Refurb of the Crazy Golf

3. Community Events/services

- Outreach and collaboration with local community groups and business:
- Events e.g. Party in the Park, Dog Shows, Wellbeing festival, Crazy golf refurb and maintenance
- Partnering with Riverfly as volunteers for The Environment Agency taking the Beverley Brook invertebrate count monthly.
- Maintenance and seasonal staffing of the Hut and the crazy golf including training young people (e.g. DofE and young volunteers) to service the community, organizing rotas, purchasing stock

2. Finance report

JP reported on the Friends current finances:

Current assets	Nov 2022
Cash at bank	£28,290.52
Cash in hand	£246.23
Total current assets	£28,536.75
Revenue Reserves	
Balance as at 06/01/22	£24,356.84
Net incoming assets	£4179.91
Balance at 07/10/22	£28,536.75

3. How to spend our reserves

JP outlined plans to spend the reserves which includes the recent Crazy Golf refurb, improvements to the basket ball courts, potentially CCTV to preserve and protect the safety of park users.

4. Charity conversion

JP explained that the intention of the Friends has been to convert to charity status and that applications had been made. Next steps would be completion of the application.

5. Vacant roles & voting

JP said that after 6/7 years of being in role she and ST were stepping down and therefore the Chair and Secretary roles were now vacant. BM remains in role as Treasurer and the committee would still be in place to assist and advise as required and the group does not have to be run to the same extent that it currently is. This meeting was to consult with the community on the next steps. It was



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agreed that following publication of these meetings minutes, a consultation period would take place before calling a further meeting to vote on action.

A period of consultation will now take place to allow the community time to consider. A further meeting will be called to take the next steps which will be as follows:

- Volunteers come forward for the key roles – handover is organised.
- No volunteers come forward -the Friends ceases to be.

Minimum outline for the role of Chair and Secretary to keep the committee going.

Chair Person Role

The Chair is primarily responsible for making sure that each meeting is planned effectively, conducted according to the constitution and that matters are dealt with in an orderly, efficient manner. The key roles of the Chair are to work with the committee to

- Liaise with the council and ID Verde (Park maintenance company) to ensure the park is well maintained.
- Lobby the council for improvements to the park and petition on behalf of the community:

The Chairperson may from time to time be called upon to represent the organisation and sometimes be its spokesperson at, for example, functions or meetings.

Secretary Role

To support the chair and keep records of the organisation's work. This will involve:

- Recording minutes
- Dealing with correspondence (mostly via email)
- Publicising and organising an annual AGM
- Maintaining the website